



## WINGS & WHEELS FALL FESTIVAL

Saturday, October 5, 2024

NO RAIN DATE

Delaware Coastal Airport, Gerogetown DE

### CANDIDATE VENDOR INSTRUCTIONS & AGREEMENT

Complete your application and payment instantly online! Visit [www.wings-wheels.com](http://www.wings-wheels.com)

#### READ THIS INFORMATION VERY CAREFULLY AND THOROUGHLY!

**SUBMIT YOUR VENDOR APPLICATION ASAP.** Only a limited number of spaces are available, so **DO NOT DELAY.**

You can complete and submit your application and payment instantly online at [www.wings-wheels.com](http://www.wings-wheels.com)

ALL candidate sites are standard 15' x 10' in size. Candidates are limited to one standard site. Candidates (and their staff) are responsible for ensuring that their display fits within the standard site footprint. If upon arrival it is determined that your space requirements do not match what you have indicated and paid for on your application, you will NOT be permitted to setup for the festival. **NO REFUNDS OR EXCEPTIONS.**

**LOGISTICS:** Vendors **WILL NOT** have access to electrical power or water hookups on site. Vendors must supply their own generators and water for the duration of the festival. We are unable to provide vendors with tables, chairs or tents.

**PAYMENT:** To avoid any exchange of monies between the Greater Georgetown Chamber of Commerce (GGCOC) and vendors during setup or during the festival, **all payments must be received at the GGCOC office prior to the setup for the event.** Payments must be received **IN FULL** no later than the deadline indicated on the application. Failure to pay in full will result in forfeiture of your reservation and any partial funds paid to GGCOC. There are **NO REFUNDS** and **NO EXCEPTIONS** to this requirement. Reservations made after the deadline indicated on the application will be charged a \$50.00 surcharge.

**SETUP & HOURS OF OPERATION:** Vendors may set up the evening before (Friday) the event between the hours of **3:00 pm and 5:00 pm.** Vendors wishing to setup on Friday **MUST** notify GGCOC prior to arrival at the airport. The airport has 24 hour security. Saturday morning setup must occur between the hours of **7:00 am - 9:00 am.** **VENDORS WILL NOT BE PERMITTED TO ENTER THE FESTIVAL GROUNDS AFTER 9:00 AM. THERE WILL BE NO EARLY BREAKDOWNS. NO EXCEPTIONS.** Vendors who break down prior to **4:00 pm on the day of the festival WILL NOT be invited back.** Vendor booths must remain intact and accessible to the public from 10:00 am - 4:00 pm. You will receive **ONLY ONE (1) VENDOR PARKING PASS.** If you have more than one vehicle or helpers with their own vehicles, they must be parked at the general designated parking areas at the standard parking rate. Spaces **MUST** be kept neat and clean and aisles must be left open for the duration of the event.

#### REMITTANCE

Return one copy of your application along with your remittance to:

MAIL: Georgetown Chamber of Commerce, PO Box 1, Georgetown, DE 19947

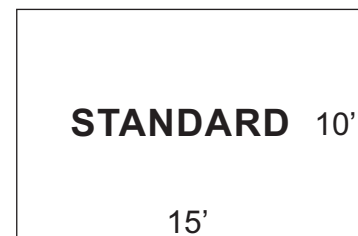
EMAIL: [info@georgetowncoc.com](mailto:info@georgetowncoc.com)

FAX: 302-856-1544

**AGREEMENT:** I have read and fully understand and agree to abide by the rules and regulations of "Wings & Wheels - A Georgetown Fall Festival." I realize that my failure to comply with these rules may result in forfeiture of any monies paid and possible disciplinary action. I, and all members of my vendor stand agree to indemnify and hold harmless the Greater Georgetown Chamber of Commerce, the Wings & Wheels Committee, the Delaware Coastal Airport, the Town of Georgetown, Sussex County and their respective elected and appointed officials, officers, directors, employees, agents, volunteers and consultants from and against all claims, losses, liabilities, and expenses including attorney's fees and court costs arising from or circumstances occurring during the Wings & Wheels Fall Festival.

**CANCELLATION & REFUNDS:** **NO REFUNDS,** reimbursement or credits will be issued for **ANY** reason - **INCLUDING CANCELLATIONS DUE TO WEATHER** or any other state of emergency situation that may require or precipitate the cancellation of this event. By signing and submitting your application with payment, you agree to these terms and understand that there will be **NO EXCEPTIONS.**

#### CANDIDATE SITE SIZE



#### STANDARD SIZE (10' x 15') SUITABLE FOR:



FOLDING TABLES



10' x 10' POP-UP  
TENT